



POLICY AND RESOURCES SCRUTINY COMMITTEE – 8TH JUNE 2010

SUBJECT: DESIGN, BUILD, DELIVER AND INSTALLATION OF BUS SHELTERS AT BARGOED
CONTRACT REF: CCBC/PS642/09/CD

REPORT BY: DIRECTOR OF CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise Scrutiny Committee of the outcome of the recent tendering process undertaken for the Design, Build, Deliver and Installation of Bus Shelters at Bargoed, in line with Standing Orders for Contracts, Section 11.02.
- 1.2 The actions undertaken by Head of Procurement and Head of Corporate Finance (S.151 Officer) in awarding the contract to Bus Shelters Ltd.

2. BACKGROUND

- 2.1 A request was received from Urban Renewal & Conservation to undertake a procurement process for the design, build, deliver and installation of Bus Shelters at Bargoed.
- 2.2 WAG's Heads of the Valley (HoV), WAG's Targeted Match funding (TMF) and Welsh European Funding Office (WEFO) Convergence funding will help fund the development of the new bus station at the northern part of Bargoed town centre, which is located close to the existing train station. The area will transform itself into a public transport hub with improved pedestrian communication links to the retail core of the town.
- 2.3 The tender process was undertaken in conjunction with Urban Renewal Officers and Capita Symonds.
- 2.4 The arrangement is a one off purchase.

3. LINKS TO STRATEGY

- 3.1 Bargoed's wider regeneration programme has a number of proposals, several of which have already been completed. One of the primary proposals is to relocate the existing bus station to a site adjacent to the current train station. The rationale behind this proposal is two-fold. By relocating to the north of the town center, a public transport hub will be created which will make it easier for the public transport systems to integrate and provide more choice and flexibility for users.
- 3.2 Providing a new station with improved facilities will make the option of public transport more attractive. New shelters will provide cover from the elements in a safe and secure environment.
- 3.3 Relocating the bus station will also free up the existing site, which will be transformed into a welcoming southern entrance gateway feature. The current station sits on an irregular sloped

triangular site, which will be reconfigured to provide a public space that will have the capacity to host community events, hold small stalls and invigorate the town's streetscape.

4. PROCUREMENT PROCESS

- 4.1 An Official Journal European Union (OJEU), restricted procurement process was undertaken with an OJEU Contract Notice being advertised via the Buy 4 Wales Website.
- 4.2 Four companies were invited to tender following the pre qualification questionnaire evaluation, with only one compliant bid being received as follows:

<u>Company Name</u>	<u>Total Cost (Excluding Vat)</u>
Bus Shelters Ltd	£191,330.00

- 4.3 For information an offer received from Commutaports could not be formally considered as the contractor omitted the quality criteria information that was an essential part of the tender response. Legal Services have confirmed that as this information was omitted then the tender response is materially defective. The tender was also conducted as a European Union (EU) procurement process, the Authority has no latitude to request or accept information post-tender return.
- 4.4 Submissions were evaluated on the basis of the most economically advantageous tender, based on the following criteria;

Quality	40
Price	60

- 4.5 Bus Shelters Ltd scored as follows:

<u>Company</u>	<u>Score</u>
Bus Shelters Ltd	80.00

- 4.6 The project evaluation team consisted of officers from the Authority and Capita Symonds.
- 4.7 The bus shelter proposed for Bargoed will be a bespoke structure, although it uses standard panels and parts from the supplier. The project evaluation team is satisfied that whilst a different supplier to the Authority mainstreams shelters, maintenance costs for parts / glazing is reasonable and easily sourced.
- 4.8 The contract was awarded to Bus Shelters Ltd who is a local based company in Llandow, Vale of Glamorgan.
- 4.9 The Authority's internal offices approved the necessary Insurance and Health & Safety policies.

5. FINANCIAL IMPLICATIONS

- 5.1 Based on the evaluation process, it was therefore recommended that the Authority accept the most economically advantageous tender received from Bus Shelters Ltd in the sum of £191,330.00. A saving of £28,670.00 (13%) has been achieved, as the original anticipated spend was believed to be £220,000.00.
- 5.2 This saving however cannot formally be considered as a saving against budget however it

demonstrates a non-cash releasing benefit, which has achieved value for money. The saving could be utilized elsewhere for the inclusion of additional items/services in the Bargued area.

6. RECOMMENDATIONS

- 6.1 Policy and Resource Scrutiny Committee note the information contained within the report and actions undertaken by the Head of Procurement and Head of Corporate Finance (S.151 officer).

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Background Papers: File Contract Ref: CCBC/PS642/09/CD
Standing Orders for Contracts
EU Procurement Directives